

SYRACUSE LAW

Office of Admissions and Financial Aid

Seat Deposit Payment Options

Before making your Seat Deposit, you must activate your Syracuse University NetID. You will need your 9-digit SUID to complete this process (found on the **Intent to Register** form within your admission packet).

To “Activate your NetID”, go to: <http://its.syr.edu/netid/>

Select your Payment Method:

- **Credit Card and Debit Card**

- Log in to MySlice at <http://myslice.syr.edu>
- After logging into your MySlice account, go to the **Student Services** section.
*Please note - the *Admissions Acceptance Form* is used by Syracuse University undergraduates, not by law students. Please do not use this link to confirm enrollment.

Select **View Student Account** under the **Finance** section, and click on **Pay Other Charges by Credit Card**. Select the **Advance Tuition Payment - Returning Students** option and enter in the amount of \$500 (or \$1,000 if you have one deposit date).

- Refer to your original **Intent to Register form found within your admission packet** for the seat deposit amount and deadline dates to secure your seat in the incoming class. Refer to your bursar bill for the tuition amount due. Online payments can take up to 2 business days to post to your account. Please plan accordingly.
 - NelNet Business Solutions, an independent third party contractor, accepts payments to the Bursar account and charges a non-refundable convenience fee based on the amount charged. The convenience fee is 2.7% of the amount charged. This fee is established and charged solely by NelNet Business Solutions and not by the University. The convenience fee is paid in full to and retained by NelNet Business Solutions; the University does not receive any of this fee. The charge for the convenience fee will appear separately from the payment on your credit card statement.
- *Having trouble making your credit card payment?*
 - *Try another browser (ex. Google Chrome will not work)*
 - *Change machines (ex. Try a PC instead of a Mac)*
 - *Disable pop-up blockers*

- **Personal Check**

You may pay your seat deposit by check to:

Syracuse University College of Law
Office of Admissions
Suite 100, Dineen Hall
Syracuse, NY 13244

Checks should be made payable to “Syracuse University.” Please do not send cash.

Your Bursar account will be charged a \$25.00 fee for any transaction that is rejected due to insufficient funds.

- **Wire Transfer**

You may authorize your banking institution to transfer funds through the Federal Reserve (U.S. banks) or the SWIFT system (foreign banks), in accordance with the following instructions:

JPMorgan Chase
New York, NY
ABA#: 021000021
Credit: Syracuse University
Account #: 018-000-1182 ATTN: Upstate Syracuse Account
SWIFT Code: CHASUS33 (required for foreign banks only)
Reference: (**MUST** include your student ID number)

Please note: Student account balances are not listed on payment website. Refer to your bill for amount due. Online payments can take up to 2 business days to post to the student account. Please plan accordingly.

****Wire Transfers take anywhere from 3-5 business days to complete. Syracuse University College of Law will be notified when the transaction has been received. If you have questions about your recent transaction, contact your bank with the confirmation number.**

As noted in your Intent to Register form, all advance deposit payments are non-refundable in the event that you decide not to enroll.

SYRACUSE UNIVERSITY
COLLEGE OF LAW

Dineen Hall | 950 Irving Avenue | Syracuse, New York 13244