

May 22, 2020

Dear Students,

I write to inform you of the process by which all of you will have an opportunity to retrieve your personal belongings in your locker in Dineen Hall.

Consistent with Syracuse University policy, in order to retrieve the items in your locker, you must make a reservation to enter Dineen Hall. Reservations are available in 30 minute increments on **Tuesday, May 26, Thursday, May 28 and Friday, May 29, from 10 a.m. to 1 p.m.** each day, by entering your preferences in this [reservation form](#).

Once in Dineen Hall, you will be given access to the locker room only. I, and possibly another College of Law representative, will be on hand to facilitate and observe this process. **All items must be retrieved by June 7. If you are unable to retrieve your items on the listed days, I will be in touch next week with a few additional opportunities to do so.**

Please plan to use the Raynor Ave. Entrance to Dineen Hall. The Irving Avenue Entrance will be locked. Note that guests and family members will not be permitted to enter Dineen Hall.

Please read [the attached FAQ](#) for more information on the retrieval process, including limitations, where to enter and park (Raynor Lot), items left behind, and making arrangements for the packing and shipping of your items if you are unable to retrieve them yourself. Also, remember to visit our [Law Preparedness Page](#), where you will find frequently asked questions and answers on this and other timely topics.

If you have any questions or problems making a reservation, please call or email me. I am here to help!

Please keep reading—social distancing and other preventative measures are in place. Our ability to maintain this process will be dependent upon everyone's cooperation with these safety guidelines, so please understand that those who do not comply may be asked to leave.

SOCIAL DISTANCING MEASURES WILL APPLY

Please do not come to campus or enter any Syracuse University facility if you are experiencing any symptoms of respiratory illness, including a fever or cough. While in and around Dineen Hall, you must comply with these established social distancing requirements:

- You will be required to swipe into the building.
- You must wear a mask or face covering. Gloves are encouraged. **If you are not wearing a mask, you will not be permitted to enter Dineen Hall.**
- You must maintain six feet of separation from anyone around you at all times.

Thank you for your cooperation. Be safe and enjoy the holiday weekend. See you soon!

In good health and with optimism, always,

Sarah Valenti

Assistant Director of Events and Facilities, Syracuse University College of Law