

SYRACUSE LAW PROCESS FOR APPROVAL OF REMOTE PLACEMENTS:

(for placements starting in the Fall 2021 and going forward)

1. Employers must fill out [questionnaire](#). Syracuse Law Externship Director can follow up with potential remote placement employers/supervisors with questions/concerns
2. Students will have to submit (brief) written answers to the following questions.
 - a. Describe your previous experience with remote work as well as in-person work. Include use of technology, description of work space (including confidentiality and security precautions, and experience with remote social interaction.
 - b. What are some of your takeaways from previous remote experience and how would you apply them to the future remote site?
 - c. Describe the reason for seeking remote work rather than in-person.
 - d. Describe how the remote site work fits with your career goals.
 - e. Would you be able to participate in something offered by the placement in-person? If so, what type of participation could you see yourself participating in, if any.
3. Should there be any questions, to either responses by the employer or student, the Externship Director will follow up with the respective persons accordingly.