

May 19, 2020

Dear Students,

I hope this note finds you well and eager to continue your studies at the College of Law, and I write to make sure you know how the Law Library will continue to support your coursework and research over the summer. Whether you are taking classes, are in an internship or externship, or are in a summer job, **please continue to utilize our resources; Librarians and staff are available to help you.** Here is how to access library services, including access to the entire Law Library collection.

The primary contact point for the Law Library is by email to reference@law.syr.edu or by phone to 315-443-9572. While most of us are working remotely, our goal is to provide the library services you're used to in as seamless a manner as possible.

Reference Services are on summer hours:

- Monday-Thursday 9 am – 7 pm
- Friday 9 am – 5 pm
- Sunday 9 am – 5 pm

If we receive your call or email us during these times, you will hear from us right away. Off hours, you can email reference@law.syr.edu or leave a voicemail at 315-443-9572 and your question will be answered during our next Reference hours. **We are also happy to arrange a Zoom Reference consultation with you. We look forward to seeing you!**

Reference Services will be closed over two holiday weekends:

- Memorial Day Weekend, Sunday - Monday, May 24 - 25
- Independence Day Weekend, Friday & Sunday, July 3 & 5
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Summer Legal Research Refresher

Please join us on **Thursday, June 11, 9:30 – 11:30 am EDT** for a summer **Legal Research Refresher!** Reference Librarians will provide a review of research in Administrative Law, research using Secondary Sources, and how to compile a Legislative History. To register, email reference@law.syr.edu. We will send you a Zoom link and password a few days before the event. If you can't make the live Zoom session, watch for a link to the recorded session on the [Law Library website](#).

Electronic Research Databases

The Law Library subscribes to a wide range of databases in addition to Lexis, Westlaw, and Bloomberg. Our most popular databases are available on the drop-down menu under Law Databases on the [Law Library website](#). Take advantage of our [Research Guides](#) for

recommendations on the best sources on broad topical areas of law. For a complete list of databases organized by category, see the [Law Databases Page](#). To search databases available through other SU Libraries, search [Summon](#) or browse the database list at [Databases A-Z](#). If you need a new registration key for Lexis, Westlaw, or Bloomberg Law, email reference@law.syr.edu, and we will send one to you, along with registration instructions.

Electronic Study Aids

If you are taking classes this summer, don't forget to take advantage of the Law Library's extensive collection of online study aids.

Wolters Kluwer Study Aids

The Wolters Kluwer Online Study Aids library includes every title in the popular series *Examples & Explanations*. You will find the link to Wolters Kluwer Study Aids on the drop-down list of databases on the Law Library website, <http://www.law.syr.edu/law-library/>. For details about creating your own account and help getting started, see our news item on the Law Library website or email reference@law.syr.edu.

West Academic Study Aids

To access West Academic Study Aids use the Law Databases drop-down menu on the [Law Library website](#). From there you will be able to search the collection and read the full text of each title. To make the best use of West Academic Study Aids, customize your experience by going to the top right corner of the screen and click on the link "Create an Account." When you create your individual account you can annotate, highlight, and print sections of materials.

CALI

CALI offers hundreds of online tutorials covering 30 different Law School topics. These lessons can be extremely helpful when reviewing course materials in preparation for class, finals, or just to get a handle on an area of law. You will need to register on the CALI site in order to use the tutorials. If you do not yet have a CALI account, you can create one by going to <https://www.cali.org/> and hitting the "Register" link in the top right of the screen. Complete the template using authorization code **SYRACUstu206** (case sensitive).

Lexis Courtroom Cast

[LexisNexis Courtroom Cast](#) has audio files of cases, organized by casebook. While this is not a substitute for reading your casebook, it is a great way to supplement it. To register the first time you use Courtroom Cast, open the "Login & Register" link in the top right of the screen, then choose the "Sign Up" button on the next screen. Choose Syracuse University College of Law and fill out the rest of the registration form.

Circulation/Books

Borrowing Books

If you want to check out a book from the print collection, email circ@law.syr.edu with the

book's title and call number from the [Library Catalog](#). Library staff will retrieve the book and ship it to you via UPS, with a UPS shipping label for return shipping to us.

Scan and Send

We are able to provide scanned copies of print materials on a limited basis. Details will vary based on the length of the requested item, so send scan requests to reference@law.syr.edu.

Renewing Books

Please use the self-renewal feature built into the library catalog at <https://catalog.syr.edu/vwebv/login>. We will not charge overdue fines this summer, but it's important to renew your books so that they don't show up as "Lost" in the library catalog.

Returning Books

If you have books checked out, please watch for an email from the Law Library about how to return them. If you have books checked out from Bird Library or if you haven't heard from us yet, please email circ@law.syr.edu and we will send you a UPS shipping label so you can send the books you no longer need back to us.

Your Feedback

Your feedback is important to us. Please send it to me at jflecken@law.syr.edu and be sure to include your impressions, your ideas, your questions, your concerns, and your suggestions.

I know that all of us have undergone tremendous changes over the past couple of months, but your College of Law Librarians and staff are here to help you succeed with whatever you undertake to accomplish this summer. We hope to see you remotely often. Be sure to ask us for whatever you need, and we will work with you to figure out how to help you!

Best wishes from all of us at the Law Library. Please take care.

Jan Fleckenstein, M.L.S., MS/IRM, JD
Associate Teaching Professor of Law
Director of the Law Library
Syracuse University College of Law