

March 19, 2020

Dear Students,

I know this note finds you eager to continue your studies at the College of Law, and I write to make sure you know how the Law Library will continue to support your coursework and research throughout the semester.

Please continue to utilize our resources; librarians and staff are available to help you. Here is how to access library services, and that includes access to the entire collection ...

The primary contact point for the Law Library is by email to reference@law.syr.edu or by phone to 315.443.9572. While most of us are working remotely, our goal is to provide the library services you're used to in as seamless a manner as possible.

Electronic Study Aids

West Academic Study Aids

To access West Academic Study Aids use the Law Databases drop-down menu on the [Law Library website](#). From there you will be able to search the collection and read the full text of each title. To make the best use of West Academic Study Aids, customize your experience by going to the top right corner of the screen and click on the link "Create an Account." When you create your individual account you can annotate, highlight, and print sections of materials.

CALI

CALI offers hundreds of online tutorials covering 30 different law school topics. These lessons can be extremely helpful when reviewing course materials in preparation for class, finals, or just to get a handle on an area of law. You will need to register on the CALI site in order to use the tutorials. If you do not yet have a CALI account, you can create one by going to <http://cali.org/user/register> and hitting the "Register" link in the top right of the screen. Complete the template using authorization code **SYRACUstu206** (case sensitive).

Lexis Courtroom Cast

[LexisNexis Courtroom Cast](#) has audio files of cases, organized by casebook. While this is not a substitute for reading your casebook, it is a great way to supplement it. To register the first time you use Courtroom Cast, open the "Login & Register" link in the top right of the screen, then choose the "Sign Up" button on the next screen. Choose Syracuse University College of Law and fill out the rest of the registration form.

Electronic Research Databases

Don't forget all of the other great databases the Law Library offers. Our most popular databases are available on the drop-down menu under Law Databases on the [Law Library website](#). Take advantage of our [Research Guides](#) to for recommendations on the best sources for broad topical areas of law. For a complete list of databases organized by category, see the [Law Databases Page](#). To search databases available through other SU Libraries, search [Summon](#) or browse the database list at [Databases A-Z](#). If you need a new registration key for Lexis, Westlaw, or Bloomberg Law, email reference@law.syr.edu and we will send one to you, along with registration instructions.

Reference Services

Reference Services will be available remotely during normal Reference Hours, which means that if you call or email us during these times, you will hear from us right away; of course, there may be a line, so thank you for your patience.

- Monday-Thursday 9 am - 8 pm
- Friday 9 am - 5 pm
- Sunday 9 am - 5 pm

You can email reference@law.syr.edu any time and your question will be answered during our next Reference Hours, and you can leave a voicemail at 315.443.9572. **We can even arrange for a Zoom Reference consultation with you; we will be happy to do that and look forward to seeing you.**

Circulation/Books

Borrowing Books

If you want to check out a book from the print collection, email circ@law.syr.edu with the book's title and call number from the [Library Catalog](#). Library staff will retrieve the book and arrange to get it to you, via pickup or (for as long as it is available) via UPS shipment.

Renewing Books

Please use the self-renewal feature built into the library catalog at <https://catalog.syr.edu/vwebv/login>. We will not charge overdue fines this semester, but please renew your books anyway so that they don't show up in the library catalog as lost. We will provide information by May 1 about returning books at the end of the semester.

Returning Books

Please email circ@law.syr.edu for instructions on returning books to the Law Library between now and May 15.

Scan & Send

For some items we may be able to provide scanned copies of print materials. Details will vary based on the length of the requested item, so send scan requests to reference@law.syr.edu.

Your Feedback

Your feedback is important to us. Please send it to me at jflecken@law.syr.edu and be sure to include your impressions, your ideas, your questions, your concerns, and your suggestions.

I know that all of us are undergoing tremendous changes, but your College of Law Librarians and staff welcome you to the Library. We hope to see you remotely often. Be sure to ask us for whatever you need, and we will work with you to figure out how to help you!

Best wishes from all of us at the Law Library. Please take care.

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