

April 2, 2020

Dear Students,

This afternoon, I write with an update on **final exams** for this Spring Semester. Please note these important provisional adjustments, which are made necessary by COVID-19 and our move to online instruction. Additional details will follow from the College of Law Registrar's Office as the exam period approaches.

### **Exam Administration Process**

- This semester you will not use Exemplify. You will access your exam via Blackboard.
- Exams will not be proctored. The College of Law's honor code will be strictly applied – you will be supplied with an updated set of Uniform Exam Rules and Instructions that detail prohibitions.
- Your professors will provide you with exam-specific instructions inside the exam, as they always have, which will include information regarding the materials you should use during the exam. You will be required to read through all provided instructions before beginning an exam.
- Once you have completed the exam, you will upload it to a designated Turnitin submission point on Blackboard. Additional information regarding how and where to access an exam, as well as exam timing, will be forthcoming from the College of Law Registrar's Office.

### **Exam Schedule and Variation Requests**

The Spring 2020 Final Exam Schedule will remain the same, except that all exams scheduled on any given day will start in the morning. Please review the posted exam schedule as soon as possible to determine if you have more than one exam scheduled on the same day. If you find that you do, please submit a "Same Day Exam Variation" via the Student Service Request form found on the Student Affairs tab of the College of Law website. Exam Variation Requests must be received by Wednesday, April 15.

### **Accommodations**

All ODS approved exam accommodations will be provided. If you have specific questions please contact Annette Jenner-Mathews at [arjenner@syr.edu](mailto:arjenner@syr.edu).

Additional technical guidance will follow. Thanks for your continued patience, flexibility and tenacity.

Best regards,

**Craig M. Boise**

Dean and Professor | College of Law