

## **Deborah Sundquist O'Malley**

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### **EXPERIENCE**

#### **SYRACUSE UNIVERSITY COLLEGE OF LAW**

Syracuse, NY

##### *Associate Teaching Professor*

8/2018 – Present

- Teach Legal Communication & Research (LCR), a mandatory year-long course that introduces first-year law students to the fundamentals of legal analysis, writing, & research
- Teach Legal Writing for International Students, a mandatory one-semester course introducing LL.M. students to the fundamentals of legal analysis, writing, and research
- Grade assignments and provide students constructive feedback on written work
- Serve as Principal Investigator for USE Diversity & Inclusion Grant awarded through Syracuse University, planning and facilitating an intergroup dialogue experience for student leaders at the College of Law
- Serve as faculty advisor to student organization aimed at addressing mental health & substance abuse concerns in law school and the legal profession

##### *Director of Student Affairs*

8/2017 – 6/2018

- Advised students who were experiencing academic, personal, or financial issues, and made referrals to campus and community resources as appropriate
- Supervised and guided full-time professional staff member responsible for academic programming and bar exam support initiatives
- Served as liaison between University Office of Disability Services, the registrar, law students, and the faculty to ensure that student academic accommodations were fulfilled while maintaining grading anonymity
- Developed, planned, and executed the orientation program for new students
- Provided leadership training, programmatic advice, and budget oversight for Student Bar Association, class leaders, student organizations, and law student journals and publications
- Taught Legal Writing for International Students, a mandatory one-semester course introducing LL.M. students to the fundamentals of legal analysis, writing, and research

##### *Director for LL.M. Student Support*

8/2015 – 8/2017

- Oversaw all aspects of the student experience for international Master of Laws (LL.M.) students at the College of Law
- Advised LL.M. students regarding course selection and registration and provided students with ongoing academic advising and support
- Participated as *ex officio* member of International Initiatives Faculty Committee, advising members regarding matters of LL.M. program administration and working to develop additional program opportunities
- Supervised seven J.D. students in their roles of tutoring, mentoring, and integrating the LL.M. student population into the law school and larger Syracuse communities
- Taught Legal Writing for International Students, a mandatory one-semester course introducing LL.M. students to the fundamentals of legal analysis, writing, and research
- Taught Introduction to American Law, a one-credit orientation course introducing students to the American legal system and the case method of study

##### *Director of Professional Development*

6/2014 – 8/2015

- Developed and implemented professional development programming for students at Syracuse University College of Law

- Guided law student body population to focus on early career readiness, encouraging and providing students with opportunities to enhance their professional personas and understand what it takes to compete in the rapidly-evolving legal marketplace
- Developed and implemented a comprehensive professionalism series for first-year law students, including weekly workshops offering students informative insights and tools to help them succeed in law school, develop their professional personas, and enhance their career opportunities
- Worked with 1L student leaders to create College of Law chapter of Toastmasters International

*Legal Writing Professor*

8/2010 – 5/2014

- Taught two sections of Legal Communication & Research (LCR), a mandatory year-long course that introduces first-year law students to the fundamentals of legal analysis, writing, and research
- Drafted research assignments and prepared lectures aimed at teaching students principles of effective legal communication

**GILBERTI, STINZIANO, HEINTZ & SMITH, P.C.**

Syracuse, NY

*Associate Attorney*

7/2007 – 8/2010

- Prepared and filed incorporation documents for not-for-profit corporation and advised corporation on all matters related to formation and operation of organization
- Advised chartered authority of Native American nation in areas of general corporate governance, business operations, and construction of capital improvement projects
- Advised developer on labor issues and prevailing wage rates related to commercial construction  
Drafted employment agreements and not-to-compete contracts for local small businesses
- Advised not-for-profit corporation on development of internationally recognized building standards

**HOLDEN, KIDWELL, HAHN & CRAPO, P.L.L.C.**

Idaho Falls, ID

*Associate Attorney*

6/2005 – 6/2007

- Performed research and drafted summary judgment memoranda relevant to real property, contract, and employment actions
- Drafted legal memoranda analyzing federal and state law in connection with employment discrimination action
- Drafted documents relevant to multi-million dollar commercial real estate acquisition and sales, including purchase and sale agreements, promissory notes, mortgages, and deeds of trust

**PROFESSIONAL AFFILIATIONS & INVOLVEMENT**

**ATTORNEY LICENSURE**

New York (Active); Iowa (Affiliate); Idaho (Affiliate)

**COMMUNITY LEADERSHIP**

Onondaga County Bar Association, Member

Fall 2015 – Present

*Board of Directors, Representative of S.U. College of Law*

Spring 2015 – Fall 2016

Central New York Women's Bar Association, Member

July 2007 – Present

*President*

June 2011 – May 2012

**EDUCATION**

**American University, Washington College of Law (WCL)** ♦ Juris Doctor ♦ *Cum laude*,  
May 2005

**Iowa State University** ♦ Bachelor of Arts – Speech Communication ♦ With Distinction, Phi Beta  
Kappa: May 2000