

Joint Degree Application Procedure

- Consult joint degree information sheets for contact information for the program in which you seek to be admitted. Joint degree sheets are available on Blackboard (Organizations→College of Law Office of Student Affairs Community→Joint Degree Programs).
- Reach out to the appropriate contact at the graduate school to obtain their application materials and important information such as deadlines.
- Obtain the required forms and documents from the College of Law
 - ALL applicants must complete the Student portion of the *Internal Admissions Application* (law.syr.edu→Student Affairs→Forms→Joint Degree Application→Internal Admissions Application) and bring to Suite 220 for the Registrar to complete.
 - If you need materials from your student file in order to complete your application, complete the *Joint Degree Information Request Form* (law.syr.edu→Student Affairs→Forms→Joint Degree Application→Joint Degree Information Request) and bring it to Suite 220.
 - You will be contacted when the above materials are ready for you to pick up in Suite 220; allow at least 2-3 business days.
- Upon acceptance into a joint degree program, you must complete the Student Services Request Form (law.syr.edu→Student Affairs→Student Service Request Form→Academic Requests or Rules→Joint Degree Request) and forward proof of acceptance into the program to lawstudentaffairs@law.syr.edu.
- All joint degrees must be approved by the College of Law prior to matriculating into the program. Approvals will take place after Spring grades have been turned in and cumulative GPAs have been calculated.
- Once you have been approved to start the joint degree program, contact the graduate school to begin the process of enrolling in classes outside the law school.